

Skills Exam Results Review Form

Failed Test:

You must have a minimum score of 75% for each skill performed along with 100% of all key steps to pass the skill portion of the exam.

You can find the steps for each of your skills that were marked for either not being performed or for being performed incorrectly in your TMU portal. Login to your portal, choose the testing tab and click on the “details” button to review your results.

If you have failed and your score is 75% or greater on each of the 5 skills, you have missed one or more **key steps**. You may refer to the current *Utah Nursing Assistant State Certification Exam Guide* available on the utahcna.com website for details about the exam, including the **key steps**.

If you believe your skills exam was scored inaccurately, you may request a review of your exam by submitting a completed *Skills Exam Results Review Form* along with the applicable fee to UNAR at unar@davistech.edu within 14 days of your testing event.

Your test results will be reviewed and the skills observer will be contacted. The information you provide will be discussed with the skills observer. In instances where the testing candidates’ recollection of testing events conflict with that of the skills observer, the events as recollected and documented by the skills observer will prevail. If the review results in a passing score, the fee will be returned to you.

NAME (as it appears in TMU) _____

PHONE _____ (____) _____ - _____ BIRTHDATE ____/____/____

EMAIL _____

LOCATION OF EXAM _____ DATE OF EXAMINATION ____/____/____

Fees		
Challenge Fee (refundable if challenge found in your favor)	\$ 20.00	\$ 20.00
	TOTAL TO BE CHARGED	\$ 20.00

***Please complete all information below (including signature). Payment must accompany application.
No personal checks, cash, money orders or cashier’s checks are accepted.***

Credit Card # _____ / _____ / _____ / _____ Exp. Date ____/____ CVV # _____

Authorized Signature _____

Instructions: Use the space below to list the name of the skill that was failed and the specific step(s) you believe have been scored inaccurately. Provide an explanation for why you believe you performed the step correctly. Use a separate block for each step in question.

Results of the review will be emailed to the address on record in your TMU account. It is our goal to complete the review within 3 business days. In the event more time is necessary to complete the review, you will be notified by email.

<i>Name of Skill Failed:</i>	<i>Step missed that you believe is inaccurate:</i>
<i>Your explanation for why you believe it is inaccurate:</i>	

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This form can be e-mailed to UNAR@davistech.edu for processing.

